

STRETE NEIGHBOURHOOD PLAN – STEERING GROUP MEETING

Minutes of the meeting held in the Parish Hall at 7pm on Monday 9th November 2015.

Administrator - Ralph Clark

Present - 15 Steering Group Members - 10 attendees, 3 apologies, 2 non-attendees

8 Working Group Members - 5 attendees, 1 apology, 2 non-attendees

Members of the Public – 4 attendees

Penny Perret has asked to be retired from the list of Working Group Volunteers as she is no longer resident in the Parish and believes, therefore, that she is unable to contribute to the requirements of the NP.

Minutes of the meeting held on 12th October 2015 were reviewed for approval.

Ralph Clark (RC) greeted everyone to the meeting and thanked members of the Working Groups for the time spent in correlating the comments received from the previous Open Meetings held and for inputting the details onto spreadsheets for analysis.

RC presented the Excel Spreadsheets compiled by each Group on the various issues raised (see below).

Each comment has been categorised, to allow any similarities with the comments received to be condensed, to assist with the next stage of the process.

Each Working Group was tasked with the following to complete for the next meeting in the Parish Hall on 7th December 2015:

1. Condense the various categorised comments into groups whilst ensuring each comment is provided for in the proposed household survey document
2. Prepare an appropriate statement for each categorised group of comments. This may result in more than one statement for each category.
3. Consider identifying locations in the parish that might be suitable for development and car parking. (This may require 'walkabouts' in the parish by Working Group members. Locations to be noted on OS maps).
4. Consider the issues of parking restrictions and / or traffic calming measures in the village with community members so that these can be considered for incorporation into the proposed advisory booklet planned to accompany the household survey document.

It was suggested by Harry Fenton and Andrea Philips that comments received that were perceived as not being possible to implement, should not be included in the household survey document.

RC suggested that all comments should be included in the household survey to allow a full democratic and transparent process to take place.

RC further commented that should there be a majority vote for some of the perceived impossible suggestions, then it would be the responsibility of the Steering Group members to produce relevant evidence to inform the community of the reasons why any particular issue could not proceed further.

RC stated that he would be making contact with representatives of SHDC who are available to guide and advise in the development of a NP. This issue would be raised with them at the proposed meeting next week.

Pam Wills enquired if consideration could be given for comments to be included in the draft survey document in connection with the Parish Church and Chapel.

RC advised that all members of the community who attended the two Open Meetings in the Parish Hall were encouraged to comment on anything that mattered to them in addition to the advisory issues that were provided to help inspire them to comment upon.

RC suggested that comments could be considered by the appropriate Working Group and presented at the next meeting.

This may require some consultation with members of the community.

RC presented slides of computer screen shot maps of the parish and suggested Working Groups might want to consider identifying possible sites for development as suggestions to be included in the household survey document and accompanying booklet.

RC reported the official notice for the Application to Designate a Neighbourhood Plan Area has been posted in the two Public Noticeboards in the parish as well as a prominent position in Hynetown Road.

The deadline for receiving comments in respect of this application was 11th November 2015.

RC confirmed that the Housing Needs Survey will form part of the evidence for the NP.

RC presented a slide reminding everyone attending of the Steering Group members and Working Group volunteers.

RC reminded everyone that Steering Group members will have the formal voice and vote on the draft household survey document.

Working Group volunteers will assist in the research but will not have a vote.

PROPOSED TIMESCALE

07/12/15 – Each Group to arrange completion of the issues detailed previously - 1 to 4

11/01/16 – Prepare draft survey document and supporting booklet comments

08/02/16 – Finalise survey document and supporting booklet for printing

The objective is to have this work completed by the end of February so that printing and distribution can be completed by the end of March 2016.

The meeting closed at 8pm