

STRETE NEIGHBOURHOOD PLAN – STEERING GROUP MEETING

Minutes of the meeting held in the Parish Hall at 7pm on Monday 7th December 2015.

Administrator - Ralph Clark

Present - 14 Steering Group Members - 12 attendees, 1 apology, 1 non-attendee

6 Working Group Members - 4 attendees, 2 apologies, 0 non-attendees

Members of the Public – nil attendees

With the sad and sudden passing of Ian Coates the Steering Group has lost a very valuable member of the community who had been committed to bringing the community together by inspiring news & events through the use of social media.

Anyone wishing to become a member of the Steering Group or willing to help out as a volunteer with Working Group members should look to attend the next Steering Group meeting due to be held in the parish Hall on Monday 18th January 2016 at 7pm.

Minutes of the meeting held on 9th November 2015 were reviewed and approved.

Ralph Clark (RC) greeted everyone to the meeting and summarised developments of the Neighbourhood Plan since the meeting in November.

1. Approval of the Designated Neighbourhood Plan Area for Strete had been received from SHDC. SHDC received five representations during the consultation period, all of which offered no objection to the proposed plan area.
2. Quotations have been received for proposed publications, printing costs, distribution and collection costs for the proposed Household Survey, upgrading the Parish Council website to communicate progress of the NP to the community and Parish Hall room hire, etc..
3. A draft grant application has been prepared for submission to 'My Community'. It is expected to have this complete for submission before the Christmas Holidays.

Each Working Group had been tasked to summarise the various categorised comments from the previous meeting into headings whilst ensuring each comment was provided for in the proposed household survey document

RC provided suggestions to each Working Group on how to summarise the comments received from the community during the Open Meetings and the type of wording needed as a statement for the proposed accompanying booklet.

Each statement should provide basic facts / evidence relating to the item in the Household Survey document to assist members of the community in their voting decision.

RC advised the meeting that advice had been sought from SHDC in respect of comments received from the community, that were perceived by Steering Group members as not being possible to implement, should not be included in the Household Survey document. The advice from SHDC was that all comments should be noted and, wherever possible, included in the Household Survey document.

The computer screen shot maps of the parish presented at the last SG meeting identifying possible sites for development was advised by SHDC as being premature at this stage of developing the NP. It was agreed that these should be withdrawn and possibly introduced for consideration after the results of the Household Survey were known in 2016.

RC confirmed that the Housing Needs Survey will form part of the evidence for the NP. SG members asked if this could be circulated to all SG members for reference.

PROPOSED TIMESCALE

The SG meeting in January has been changed to 18/01/16 – The objective for this meeting will be to prepare a draft survey document and supporting booklet statements

08/02/16 – Finalise survey document and supporting booklet for printing

The objective is to have this work completed by the end of February so that printing and distribution can be completed by the end of March 2016.

The meeting closed at 8pm