

STRETE NEIGHBOURHOOD PLAN – STEERING GROUP MEETING

Minutes of the meeting held in the Parish Hall at 7pm on Monday 29th February 2016.

Administrator - Ralph Clark

Present - Steering Group Members:

David Ferguson	Claire Smith	Pam Wills
Harry Fenton	Louise Newman	Kate Gill
Graham Campbell	Jane Hall	

Apologies: Giles Helliwell Martin Sobey Jeremy Swainston
 David Rothwell Andy Pound

Absentees: Malcolm Hollis Mark Hanson

Working Group Members:

Liz Ferguson	Jill Welham	Penny Penhale
Andrea Phillips		

Minutes of the meeting held on 8th February 2016 were reviewed and approved.

Matters Arising:

There were no matters arising

RC requested nominees for the position of Chairman for the meeting.

Members of the Steering Group attending appointed Kate Gill as chairman for the meeting.

RC presented printed proofs of the Response Form / Household Survey document and Options Booklet (that will accompany the survey document) together with the envelope, approved at the previous meeting, for final approval.

Minor printing issues were pointed out for correction together with discussions about changing some of the wording considered necessary to reflect the decisions taken on who should receive the survey documents.

It was decided that the number of people in each household who are registered as being resident should be issued with a booklet and survey document in an unsealed envelope. Residency is to be based on the numbers provided from electoral information provided by South Hams District Council.

Second home owners in the parish are to be invited to complete and return the survey. Their preferences are to be noted for consideration in the development process of the Neighbourhood Plan.

It is anticipated that the documents will be hand delivered to each registered property in the parish during the weekend 12th and 13th March.

Arrangements are to be made to have the documents available from the printer by 10th March to be able to pass on to each volunteer for delivery.

Discussions took place in respect of the process for hand delivering the documents. It was agreed that each available member of the Steering Group and Working Group would be provided with the address details of registered properties in the parish. Allocated address details are to be forwarded to each volunteer to carry out this task.

The completed survey document is to be sealed in the envelope provided and posted in one of the ballot boxes provided at the Village Shop / Post Office, The Kings Arms or the Parish Hall.

The target date to complete and post the survey document was agreed, by a majority decision, to be the 22nd March 2016.

A PRIZE DRAW is to take place on 30th March 2016 where the first one drawn out of the box, that has contact details included on the survey form, will win £100.

Kate Gill informed the meeting of the Devon Neighbourhood Plan Roadshow to be held at Seal Hayne College, Newton Abbot on 18th March 2016 from 10am to 2pm.

Refreshments provided.

Volunteers were requested to inform KG or RC if they wish to attend.

Kate Gill brought the meetings attention to the site assessment document for Cox's Field dated 2013/14 previously produced and discussed at the NP meeting on 18th January 2016. KG stated that this site had previously been offered for development by the landowner and, as the result of the site assessment document, could be drawn into the development issue of the NP.

RC pointed out this site is currently outside the Development Area for Strete.

The understanding is that any developer would need to consult with the community on its plans for development on this site, before submitting any plans to SHDC for development. SHDC have confirmed they have no proposals, at present, for development in Strete.

The idea of the NP is for the issue of development in the parish to evolve through community involvement.

The return of the completed survey documents is the next step in this process.

This will give the Steering Group members the information to form their objectives on this, and other issues prioritised by the community, to take forward and develop into policies.

At every stage of the process the community must be consulted to ensure the objectives and policies developed meet with their approval.

The meeting closed at 8:30pm

PROPOSED AGENDA

The next meeting will be 4th April 2016 at 7pm in the Parish Hall.

The objective for this meeting will be to review and collate the returned survey documents to determine the priorities and workload over the coming months.