

## To STRETE PARISH COUNCIL MEETING

### Strete Parish Hall, Strete Wednesday 20<sup>th</sup> April 2016 following the Annual Parish Meeting

**PUBLIC FORUM** – Three members of the public attended.

**COUNTY COUNCILLOR'S REPORT** – Cllr. J. Brazil - as Annual Parish Meeting

**DISTRICT COUNCILLORS REPORT** – Cllr. R. Foss – as Annual Parish Meeting

**PRESENT** Kate Gill (Vice-Chair), Ralph Clark, Ian Cumberlidge, Harry Fenton, Louise Newman, David Rothwell  
In attendance : S. Winstanley (Clerk), Cllr. Brazil , Cllr Foss

1. **APOLOGIES** – M. Hollis

2. **MINUTES OF THE PREVIOUS MEETING HELD ON 17<sup>th</sup> March 2016**

It was proposed seconded and *resolved* that the Chair should sign the Minutes as a true and correct record following some amendments.

3. **DECLARATIONS OF INTEREST** – Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting. There were no Declarations.

4. **CLERK'S REPORT** –

- Highways are no longer repairing the rural finger post direction signs. Members were advised to look out for any posts which are damaged and arrange for them to be repaired.
- The Chair, Malcolm Hollis, has with regret, resigned due to ill health.

5. **CHAIRMAN'S REPORT - K. Gill Vice Chair** – as Annual Parish Meeting

6. **PLANNING:**           **None**

7. **NEIGHBOURHOOD PLAN – Report by R. Clark on the Neighbourhood Plan**

- 480 Household Survey documents were hand delivered by volunteers to properties in the parish during the weekend 12<sup>th</sup> and 13<sup>th</sup> March.
- The ballot boxes were collected on 30<sup>th</sup> March and opened in the Parish Hall in the evening at 7:30pm. The sealed envelopes were tipped out onto a table in readiness for one to be drawn in the Prize Draw. Mrs Sheila Joy (a member of the public) was invited to draw one sealed envelope from the pile and hand this to Kate Gill. Kate Gill opened the envelope and the revealed winner of the £100 prize was Mr R. Lloyd.
- This was followed by the 9 volunteers in attendance for the Prize Draw stacking the envelopes into manageable piles before opening all of the remaining envelopes to reveal the survey documents.  
Each survey document with contact information included was handed to a group of four who redacted the contact information by striking this through with a black permanent marker pen.
- The number of returned documents totalled 224 which represent 47% of those delivered. This was followed by members of the Steering Group discussing and agreeing the process for counting and summarising the responses received in the survey.

- The decision made was for groups of three people to summarise the responses at a separate meeting by the following method:
  1. One person calls out the relevant response applicable to the survey question
  2. A second person records the responses called out on a separate form for each section of the survey in strikes of 5
  3. A third person verifies both the response called out with the record made of the response and initials the survey document to verify the section completion
  4. All three members of the group initial the section record form to verify the completion of each section
- This took place over three separate meetings with 12 volunteers making up 4 groups of 3 on each occasion. The third meeting summarised the totals of each question in the survey document and typed the various additional comments made.
- These will be publicised on the website [www.strete.org.uk](http://www.strete.org.uk) under the section for Neighbourhood Plan, in a Newsletter (to all those signed up to receive one) and the Public Notice Boards in the village.  
The next proposed meeting on 25<sup>th</sup> April should provide Steering Group members with priorities determined by the responses from the community in the survey document. This should lead to further on-going dialogue to determine the evidence needed for each priority followed by the necessary objectives to obtain the evidence and is likely to require groups of volunteers to work together on each objective over the coming weeks / months.
- The proposal is for this to be followed by a Community Meeting in the Parish Hall, initially planned for 9<sup>th</sup> May, when the community will be invited to attend and comment on the progress made to date and the priorities determined from the response forms.

#### 8. To consider quotes for grass cutting.

A quote from Greenspace had been received and it was *resolved* to accept this quote.

#### 9. Update the Beacon Lighting on the 21<sup>st</sup> April.

Members of the PC are helping and the timing is 7pm for 7.30pm.

#### 10. Provision of new purpose made notice boards.

- The notice boards are in a very poor state.
- Proposal to consider new notice boards – on agenda for next meeting.

#### 11. COUNCILLOR'S REPORTS

- a) Planning and Neighbourhood Plan - R. Clark - as above.
- b) Security – D. Rothwell – Defibrillator training is being organized.
- c) Village Green – H. Fenton - Alexanders have been cut back but are shooting.
- d) Play Park – K. Gill – The path has been reinstated. There was a request to consider putting a stile over the new fencing which is being damaged by people climbing over to retrieve balls.
- e) Tree Warden – I. Cumberlidge – Some trees were damaged recently. Members were reminded that it is now illegal to disturb birds whilst nesting.
- f) Transport – L. Newman - The road surface at the junction of Hynetown Road has been damaged. The village has been swept this past week. There is an excess of mud on Totnes Road. A new parking meter has been installed at Strete Gate.

**12. FINANCE**

- a) To approve payment of the following cheques:
  - 1399 - Cancelled
  - 1400 - £61.50 Strete Parish Hall
  - 1401 - £100.00 – R. Lloyd -N.P. Prize
  - 1402 - £1391.46 – SHDC – NP printing
  - 1403 - £184.32 – S. H. Newspapers NP advert
  - 1404 – £227.05 - S. Winstanley (April)
  - 1405 - £90.66 – SHDC Election expenses
  - 1406 –£124.83 - DALC –Subscription
  - 1407 - £100 – PCC St. Michael’s - Grant for church clock maintenance
  - 1408 - £21 – Manor Farm - Licence for Beacon lighting
  - 1409 - £972.00 - R. Sanders – reinstatement of footpath
- b) Cash at bank – £18,782.63 *Resolved*

**13. CORRESPONDENCE -** Letter from S. Buckler.

**14. DATE OF NEXT MEETING – 19<sup>th</sup> May – Strete Parish Hall at 7pm  
Annual Parish Council Meeting**

Signed .....  
Chair

**ACTION POINTS :**

Clerk

K. Gill

1. To include proposal for new notice boards in next agenda
2. To investigate a stile by the new fence at the play park